Mock Code Activity Checklist and Evaluation

Practice: _____   Location: ☐ Parn ☐ MB ☐ Mt. Zion ☐ Satellite

Date: _____   Name and Title of Observer(s):_____

Mock Code Scenario: See "*Ambulatory Mock Code Simulation Script*"

Action - Staff Demonstrate	Yes	No
1. First Responder evaluates the patient by first attempting to rouse the person, looks for breathing and checks patient's pulse.		
2. First Responder calls for help, directs colleague(s) to get emergency equipment and to activate emergency response (Code Blue, Code White, EMS).		
3. First Responder initiates CPR (initiated once no pulse is identified).		
4. Second Responder returns with emergency equipment.		
5. Defibrillator pads are immediately placed on the patient (w/o interruption of CPR) and AED instructions are followed. *If using Zoll-R series and an RN or provider are not available, clinical staff place pads on patient and continue CPR.*		
6. Responders perform rescue breaths utilizing appropriately sized ambu-bag.		
7. Activator returns to scene and verbalizes that emergency response was activated.		
8. A Greeter is sent to the clinic point(s) of entry to help direct the Code Team/EMS to the patient's location.		
9. Crowd Control is maintained - the area is kept clear of other patients and family members are reassured.		
10. A Recorder is identified and provides documentation of event.		
11. Information is gathered regarding the patient, including: face sheet, medication list, allergies, and diagnoses to provide to the Code Team/EMS.		
12. Handoff report is given to the Code Blue, Code White, or EMS Team.		
✓ Close loop conversation is observed throughout the event		
✓ SBAR is utilized for handoff report		
Q&A - Staff can verbalize steps		
1. Staff verbalize what phone number is used to active emergency response.		
2. Staff verbalize how to assistance the emergency response team upon arrival.		
3. Staff verbalize how to safely clean the space and equipment after the emergency event, including use of proper personal protective equipment.		
4. Staff verbalize where documentation should occur, including the Incident Reporting System.		

For steps marked No, document all steps taken to correct performance:

*This form is to be kept in the practice with a copy of sign-in sheet